Acceptable Use of ICT for Pupils

Rida Boys High School recognises the importance of ICT and the crucial role it plays in enriching and enhancing a child's education. The School aims to provide ICT facilities to pupils as part of their lifelong learning experience, raise educational standards, and promote pupil achievement. To allow for this the School requires all pupils' parents to sign a copy of the Acceptable ICT Usage Policy before they use the School's ICT facilities.

Pupils at Rida Boys High are expected to use the ICT facilities in accordance with the terms outlined below. **Please read this document carefully** as it is important that you and your child understand the policy. Please explain/discuss with your child and sign and date it in order to indicate your acceptance of the Policy on your child's behalf. Access to the School's ICT facilities will only take place once this document has been signed.

Care of the equipment
All the children will look after all equipment and treat everything with respect. This includes, making sure that:

- No deliberate damage is done to computer hardware such as monitors, base units, printers, keyboards, mouse or other hardware.
- Change or removal of software which would have cost implications; and make it difficult for school to provide reliable and available computer equipment to children.

Printers
A printer will be available in the ICT room for children to print. It is important that children do not print anything without prior permission of the teacher.

Use of the Internet and content filtering
The Internet is a rich source of information allowing access to various educational resources which are of great benefit to the children. However there are concerns about inappropriate, controversial, offensive or illegal material and the school takes a range of measures to minimise these risks to protect and safeguard children from harm. We will ensure that:

- All access to the Internet will be supervised by staff at all times.
- Children will be not allowed unsupervised access to teaching areas where there is a computer.
- Children are not allowed access to chat rooms or social media platforms at any time.
- Children are taught about safe Internet use by their teachers.

Service
Whilst every effort is made to ensure that the systems, both hardware and software are working correctly, the school will not be responsible for any damages or loss of data incurred as a result of system faults, malfunctions or routine maintenance. The school will not be responsible regarding the accuracy and use of any information obtained via the School's ICT system.